

Live Learn and Achieve at Lethbridge



Lethbridge Primary School



Prospectus 2023-2024

' Pupils thrive at Lethbridge Primary School. Leaders set high expectations for all pupils. Pupils are proud of their school and are wonderful ambassadors for it. '
Ofsted May 2023

AT THE HEART OF THE COMMUNITY ...



We follow strict guidelines for Safer Recruitment at Lethbridge Primary School. All members of staff, volunteers and parent helpers are rigorously vetted and procedures are followed to ensure that your child is safe in our school. All staff have regular Child Protection and First Aid training. The school promotes equality of opportunity when recruiting staff.

Our policies can be read in full on our website, or copies can be obtained by contacting the school office.



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No. on roll: 490

www.lethbridgeprimary.co.uk

Head Teacher: Mrs L Mayes



HEAD TEACHER'S WELCOME

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Welcome to Lethbridge Primary School. I hope that the information in this prospectus will help you to find out all you need to know about our school.

Lethbridge Primary School opened in September 2000 when the Junior and Infant schools amalgamated. The original Lethbridge Junior School building actually dates back to 1890! In 2022 we became proud members of The Blue Kite Academy Trust.

We are very proud to be an integral part of the Old Town community in Swindon, enjoying strong links with other schools, as well as businesses and community groups

Lethbridge Primary School is a high attaining school. Our staff are dedicated, enthusiastic and have a real passion for education. All staff work together to make Lethbridge a happy, friendly place where everyone feels valued and safe. The school was fully inspected in 2013 and revisited by Ofsted in June 2017 and May 2023. Lethbridge has a long history of excellent behaviour and personal development for children alongside reading, writing and maths results that are significantly above national and local standards. We are also a fully inclusive school that works to meet the individual needs of every child and where every child is equally valued as part of our community.

Our school mission statement is 'Live, Learn and Achieve at Lethbridge' and our vision, which can be seen on the opposite page, is based on the premise that all children have the right to develop into independent, healthy and confident individuals who achieve the very best that they can. We constantly seek ways to motivate and inspire children so that learning is fun and achievement is high. It is very important that parents and the school work in partnership to provide the very best start to children's academic lives. I hope that parents will support their children by working with them at home and by ensuring that they attend school every day that they can.

We offer award-winning school meals and a range of high-quality extra-curricular clubs which allow children to develop their skills further. The school has achieved the 'Dyslexia Friendly' Award, Silver Sing Up Award, Healthy Schools Award, Full International Award, Artsmark Silver, Sugar Smart Award and Full Eco Green Flag Status, as well as the Mental Health in Schools Award and Young Carers Award. Several of our teachers have been awarded Swindon Teaching Excellence awards. This demonstrates the breadth of excellent practice taking place in our school. We think that Lethbridge is a fabulous school and all visitors are warmly invited to come and visit us to see us in action. Please contact our school office to arrange a time. We all look forward to meeting you.

Mrs Mayes
Headteacher



Admissions Policy

As part of an academy trust we are able to set our own admission criteria, however we believe very strongly that this is a community school serving Old Town. Our admission criteria therefore are the same as those previously set by the local authority.

Parents will need to complete an application form to apply for a school place, Full details can be found in the Swindon Borough Council publication "A Guide to Primary School Admissions", available from the Education Office at Sanford House, or online at www.swindon.gov.uk

The school's admission limit is 70. Parents of prospective pupils are welcome to make an appointment to visit the school.

Local Governing Body

As an Academy within the Blue Kite Academy Trust, we have a local governing body made up of staff members, parents and members of the local community who may not have other connections with the school.

The governors meet every term to discuss strategic developments for the school and to receive reports from the Headteacher, who is delegated the day to day running of the school site.

To contact the Local Governing Board please email: clerk@lethbridge.bluekitetrust.org



OUR VISION

Live Learn and Achieve at Lethbridge!

At Lethbridge Primary School we believe that all children have the right to develop into independent, healthy and confident individuals who achieve the very best that they can.

LIVE

Our core aims are for our children to be:

- Independently motivated
- Community-minded
- Confident and self-assured
- Healthy and safe
- Problem solving and curious-minded
- Living within our school values



LEARN

Learning is realised through:

- School staff, parents and children working together in a learning partnership
- Independent learning where children are equipped to take risks and persevere in order to meet their goals
- Inspiring and varied learning activities based on first-hand experiences
- Inclusive environments with high quality teaching and learning expectations for all
- Purposeful and meaningful homework

ACHIEVE

All children achieve highly through:

- Excellent curriculum enrichment activities
- Creating an extensive range of opportunities within a broad-based curriculum
- High quality and enabling learning environments
- Expectations of excellent individual progress within an aspirational culture
- Consistently achieving school results that are significantly above the national expectation



Lethbridge British Values

At Lethbridge Primary school, we value the diverse ethnic backgrounds of all of our pupils and families and undertake a variety of events and lessons to celebrate these.

Such experiences, both inside and outside of the classroom, teach tolerance and respect for the differences but also the similarities in our local and national community and the wider world.

Lethbridge Primary School is a Value-based School.

'Pupils have consistently positive attitudes towards learning.' Ofsted May 2023

We have always prided ourselves on being a caring school with a positive atmosphere. Many visitors to the school have remarked upon this, including Neil Hawkes, the man behind the values education initiative. Values-based Education seeks to make explicit what is happening implicitly. It provides a structure for understanding the way we behave so that everyone is clear about the way we should act and relate to one another. A value can be defined as 'a principle that guides behaviour'. The school already has a well established vision and we see adopting values education as a further step in enabling us to meet that vision.



Values-based Education is not just about the school, it's about the whole school community and a huge part of this is you, the parents. To feel valued is a special thing and something we want to make sure everyone experiences at Lethbridge Primary School.





OUR SCHOOL DAY

8.45am—3.10pm EYFS & KS1, 8.40am—3.15pm Monday to Thursday. Fridays -1.30pm finish for KS1 & EYFS, 1.35pm KS2

The school cannot take responsibility for children arriving before 8.40 am. If you arrive early, please wait with your child until the school doors are opened.

We believe that it is important for children to become more independent and as such encourage parents of reception children to take them into class and then leave them, and for year 1 and 2 to leave them at the class room door. For KS2 (yr. 3-6) the children are expected to enter the school and their class rooms on

their own. They are collected from the playground by their teacher. This helps to eliminate safeguarding concerns.

The first bell will ring at 8:40 am for KS2 (years 3—6) when the register will be taken.

Children in KS1 (Years 1—2) should come into their classroom at 8.45 am when the bell rings.

EYFS children should come in through the classroom door at 8.45am.

At the end of the school day

(3.10pm Monday—Thursday, 1.30pm Friday) for both EYFS & Years 1 & 2). parents of EYFS and KS1 pupils should wait outside the classroom door to collect their child. No child in EYFS and KS1 is allowed to leave school until a recognised, responsible adult arrives to collect them.

KS2 pupils are trusted to exit the building independently at 3.15pm (Monday—Thursday and 1.35pm Friday). Pupils and parents are asked to leave KS1 and KS2 playgrounds by 3:30pm to enable us to run after school activities.



The school has achieved the **National Healthy Schools SILVER AWARD**

As part of the award the school encourages children to drink water. They are asked to bring their own water bottle to keep in the class room. Alternatively they can drink from the water fountains.

The school will provide fresh fruit each day for EYFS and KS1 pupils, which is eaten at midmorning break.

Alternatively, children may bring cut up fresh fruit in a named container. KS2 Children may also bring a healthy snack.

Crisps, biscuits, chocolate and sweets are not allowed.

Mid Morning Break / Lunch Arrangements

School meals are available daily, provided by Aspens catering company. The meals consist of locally sourced ingredients where possible. You will be able to book your child's meal directly through Aspens own booking service called Select, and can be ordered up to 9am on the day required. We cannot accept late orders. Current Government initiatives entitle every child in EYFS, Year 1 & 2 to receive a daily meal free of charge—but will still require advance ordering through Aspens booking system.

If you provide your child with a packed lunch please note the following:

- As with our school meals, we promote healthy eating by encouraging parents/carers to provide a healthy lunchbox for their child to eat at lunchtime
- When choosing products for a healthy lunchbox you should try to choose foods low in salt, fat and sugar. For more guidance on healthier lunchboxes visit www.food.gov.uk
- Packed lunches must be brought in a clearly named sealed container
- Drinks should be in a leak-proof container. For safety reasons cans and glass bottles are not allowed. Drinks should not be fizzy. Water is always available
- Please do not send your child to school with a hot drink in a flask as this could be dangerous.
- A spoon is needed for yoghurt
- No sweets
- All leftover food and wrappers should be put back in the container and taken home



Mid Morning Break

The government provides cows' milk free of charge for children up to five years old.

Fresh snack fruit and vegetables are provided for KS1

Safeguarding

We have robust procedures to ensure that children are safe. If you notice anything of concern, please let us know. (Leaflets are available in our office reception)

"Leaders promote a strong safeguarding culture."

Ofsted May 2023

We are a nut-free school.

During the lunch hour children are supervised by Mid Day Supervisory Assistants (MDSAs) who are in charge, but can seek assistance from the Headteacher or Deputy Headteacher. We expect all children to do as they are asked by these MDSAs and to speak to them respectfully. Older children help the younger children during the lunchtime through lunchtime helpers, play leaders and peer mediation schemes.





OUR UNIFORM

When children are in school we try to ensure that they feel part of the school family; a place where they are all equal and have a sense of belonging.

We therefore have a school uniform that we encourage



all children to wear. You can purchase our logo sweat-shirts, polo shirts, and fleeces available from:

www.yourschooluniform.com

You can also purchase other items such as summer dresses.

School Uniform. We want all the children to take pride in their uniform. This means that they should wear:

- Black trousers, pinafore dress or skirt
- A navy school logo sweatshirt or cardigan
- White polo shirt
- Pale blue and white checked dresses
- Black school shoes. No flip-flops, open-toes sandals or trainers (including branded

canvas shoes - keep for dress-down days or the weekend!

· No jewellery (except stud earrings and watches) and no nail varnish

Please ensure that every item of your child's clothing is labelled with his/her name. Any item that is named can be returned to its owner immediately.

Lost property is kept in a central area.

All unclaimed items are disposed of at the end of each term.

All children should have a clearly named bag for PE, which contains trainers, plain white t-shirt and black shorts. Sweatshirts and tracksuit bottoms are required for outdoor games in autumn and winter terms.

A blue book bag can be bought from our supplier and is used by the children to carry reading books and letters home. In KS2, children usually bring a rucksack.

BEHAVIOUR

We place great emphasis on providing a consistent approach to praise and discipline throughout the school. Our school values embody our accepted code of behaviour.

' Pupils behave very well. They are courteous and well mannered towards adults and each other. Relationships between pupils and adults are strong. Pupils say that bullying is not tolerated and is swiftly dealt with should it occur. Ofsted May 2023



School Council

The School Council is made up of elected representatives from each year 2-6 class who attend weekly schools council meetings to allow pupils a voice in moving the school forward. YEAR 6 pupils are elected to various roles around the school, including head pupil and deputy head pupil, house captains and a wide range of monitors.

School Values:

- Respect
- Friendship
- Tolerance
- Courage
- Responsibility
- Honesty

We want our school to be a happy and relaxed place where we can all work and play together in a caring environment. We believe that all children have the right to feel safe at school and to enjoy their days at Lethbridge. Our staff aim to be happy and kind role models, who demonstrate a positive attitude.

It is a primary aim of our school that every member of the school community feels valued and respected, and that each person is treated fairly and well.

We take allegations of bullying and of a discriminatory nature very seriously at Lethbridge Primary School. All concerns of this nature are followed up, investigated and dealt with appropriately.

Behaviour and Anti-Bullying

Copies of our full Behaviour and Anti-Bullying Policies are available on the website. We expect all staff and parents to support the Behaviour Policy. We believe that education is a partnership and that home and school working together is the most effective way to sort out difficulties. If a child's behaviour gives cause for concern his/her parents will be invited into school so that the matter can be discussed and resolved.

'Pupils say they feel safe in school. They are clear that they know who to talk to if they have a worry or concern and that adults will quickly help them. Parents very strongly agree that their children are happy, safe and well looked after in school.'

Ofsted May 2023

ASSEMBLIES

We praise and reward good behaviour, effort and achievement at school. This is reflected in assemblies held throughout the week:

Monday—Head/Deputy Head assembly.

Tuesday—In class assembly

Wednesday—Phase assembly

Thursday—Class assembly to parents of that class throughout the year.

Fridays—Most Fridays a whole school Celebration Assembly is held. Children from each class are awarded a certificate for either keeping one of the Golden Rules or for success in a curriculum area. At the start of each term, new values are introduced to the whole school and then throughout that term they are embedded through class activities.

As part of values education we constantly refer back to values covered, and also encourage the children and staff to build in times of reflection.





TEACHING & LEARNING

During the first year in school the children continue with the Foundation Curriculum that starts in pre-school or nursery. Then in Years 1 and 2 all children follow Key Stage 1 of the National Curriculum. In KS1 each class has a maximum of 30 children. In Years 3,4,5, and 6 all children follow KS2 of the national curriculum, and each class has a maximum of 35 children

Early Years Foundation Stage (Reception)

We believe that education in the Foundation Stage should take place in a planned and organised environment that gives children rich and stimulating experiences.

We provide high quality care which leads to effective learning.

We provide a well thought out curriculum that is guided and supported by the statutory framework and Development Matters

There are 3 'Prime Areas' of development:

- Personal, social and emotional development
- Communication and Language
- Physical development

'children make a strong start in early years...In early years, children build firm foundations where new learning is consolidated through a wealth of well-structured activities.'
Ofsted May 2023

There are 4 'Specific Areas' of learning:

- Literacy
- Mathematics
- Understanding the world
- Expressive Arts and Design

There are 3 'Characteristics' of Learning:

- Creativity and critical thinking
- Play and Exploring
- Active Learning

The activities are usually based around a topic, theme or children's own interests.

Within the Foundation Stage, play is at the heart of the curriculum.

EYFS follow the Twinkl phonics programme.

Child initiated play, both indoor and outdoor, enables children to learn by experience, to interact with one another and to learn with enjoyment and challenge.

The school has close links with the playgroups and nurseries

in Old Town and surrounding areas and this ensures that the induction process is accomplished as smoothly as possible.

We build on the experiences and skills that the pre-school providers have given to the children, and share their knowledge of the children.

All children in Swindon are entitled to six terms at school in the reception year. This means children are able to start school in the September after their fourth birthday.

We invite parents and children to a meeting in the term before starting school and continue strong links with parents through meetings, work shops and 'stay and play' events throughout the Reception year.



Key Stage 1 & 2

The school provides a curriculum that is well planned, progressive and enriching.

It incorporates the aims and values of the school and meets the statutory requirements to teach all of the *National Curriculum* whilst adding a range of extra opportunities to experience opportunities and develop social and leadership skills and emotional and physi-

cal wellbeing.

The following subjects are included in our curriculum:

- English
- Mathematics
- Science
- Art
- Music
- History
- Computing
- Physical Education
- Geography
- Design and Technology
- Religious Education
- French

There are structured long-term plans and schemes of work in each subject which progressively build skills and knowledge throughout children's time with us. The termly topic planning and the weekly and daily plans ensure progression and continuity across topics and themes.

We teach a broad and balanced curriculum by allocating appropriate time to each subject and by providing a range of learning activities.

The staff use various teaching styles and organisational strategies, since we know that all children learn in different ways.

All pupils in EYFS and Year 1 & 2 are involved in our Christmas production. In KS2 the Year 4 production is at the end of Term 4 and the Year 6 production is at the end of the Summer term.

'The curriculum sets out, step by step, what is to be taught from early years to Year 6. Teachers skilfully present learning in a way that enthuses pupils. Pupils explain their learning confidently. Teachers routinely check what pupils know and remember. The curriculum helps pupils to make deep and meaningful links across subjects.' Ofsted May 2023

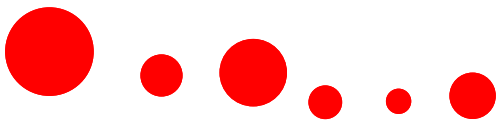


Homework

We would like parents to read and practise some spelling with their child every night. This regular one to one time makes an enormous difference to your child's progress. Prizes are available from the Head Teacher for regular readers. Further information on the homework policy is available on the web. Children are also asked to work on learning spellings and times tables at home. In Year 6, the amount of homework children receive increases in order to help with transition to secondary school expectations.

Equal Opportunity

All children have access to the whole curriculum irrespective of their ability or circumstances. At Lethbridge Primary School there is no discrimination or inequality of opportunity because of gender, disability, race, religion, culture, or social background.



PSHE (Personal, Social, and Health Education) and Religious Education

The personal development of children plays a significant part in their ability to learn and achieve.

Our curriculum and commitment to Values Education and our PSHE curriculum based on the Jigsaw scheme, encourages an exploration of values and moral issues, considers personal relationships, develops communication and decision-making skills and fosters self-esteem, self-awareness and a sense of moral responsibility.

We have a School Council

where the children can express their views about the school.

We use the Swindon agreed syllabus, and all our children receive Religious Education which aims to provide pupils with knowledge of Christianity and other faiths and beliefs.

It also aims to contribute to the moral and spiritual education of the children, which will include caring for all members of the school, their attitudes towards each other and the quality of relationships within the

school community.

An act of collective worship takes place each day. While this is broadly of a Christian nature, it is also used to establish the caring ethos of our school. The children also develop as global citizens through learning about other cultures and countries. We believe that this awareness is very important in our increasingly multi-cultural society.

Parents have the right to withdraw their children from the acts of worship and from all or part of the RE lesson.

Please notify us in writing if you wish to withdraw your child and other provision will be made for them.

SPECIAL EDUCATIONAL NEEDS

The Governing Body and Head Teacher will ensure that the school does not act in such a way as to discriminate against pupils in any way

Many children have a special educational need at some stage in their school life.

A child might have difficulties in the following areas :

Communication & interaction

Cognition & learning

Sensory & Physical Needs

Social, Emotional & Mental Health

At Lethbridge Primary we aim to:

- Identify any special needs as soon as possible
- Provide appropriate teaching programmes that help to ensure success

- Monitor and assess progress
- Keep parents informed and involved at all times
- Enrol the help of outside agencies when appropriate

The progress of children with Special Educational Needs (SEN) is reviewed each term, with new targets being set in October, February and April.

All children are tracked regularly and the data is used for targeted intervention for SEN provision.

Your class teacher is always happy to discuss any

concerns or problems you may have and our Local Offer, which gives more detail, is available on our website should you wish to look at this.

Our Special Educational Needs Co-ordinator (SENCo) is Mrs Chapman

"Pupils with special educational needs and/or disabilities (SEND) are supported well. Leaders plan the support that pupils receive with precision. Pupils have clear targets that help them to learn the same ambitious curriculum as their peers." Ofsted May 2023



MOST ABLE CHILDREN

The school believes in a clearly defined and agreed policy in respect of more able pupils. Children's abilities and talents are identified and monitored through a range of assessments.

Children who are progressing significantly faster than their peers are encouraged to make further progress through mastery work, independent learning and special events.





ASSESSMENT

Assessment is on-going at school and provides information to improve teaching and learning.

During their time at Lethbridge Primary School, individual records are kept, and parents are kept fully informed to enable them to support their child's learning.

In Year 6 pupils are formally assessed to see how they are progressing in the *National Curriculum*. Pupils are assessed by teacher assessment throughout KS1 and KS2 by national tasks and tests.

Formal 'SAT's assessments did not take place in 2019/20 or 2020/21. Our recent standardised outcomes are shown below and give a good indication of our school attainment.

The tables below will enable you to compare Lethbridge Primary School in 2023 with the national average.

KS2 Results	Reading	Writing	Maths	GPS	Com- bined
	Lethbridge Primary School				
At expected standard	81%	86%	83%	84%	74%
National Average					
At expected standard	73%	71%	73%	72%	59%
Swindon Average					
At expected standard	72%	68%	72%	70%	56%

The top line measure for primary schools is the percentage of children leaving the school at the end of year 6 who have reached the expected standard for their age in reading, writing and maths combined. As you can see, for Lethbridge children this was significantly above both the Local Authority and National percentages and nearly up to the levels of attainment the children in the school reached pre-pandemic.

These are excellent end of year results for the whole school. They reflect the hard work collectively, of all of our teachers, towards ensuring that the children at Lethbridge School do the very best they can



We welcome parental help in the classroom

If you would like to help in the classroom in any way - with reading, computers, art, craft, and games - please talk to the class teacher.

We also need parents to accompany classes to the library and other places; to mend books and equipment; file work and tidy apparatus.

We do hope you will feel able to join us. No previous experience is necessary. However, in order to comply with Health and Safety and safeguarding regulations, everyone who is helping must sign the visitor's book that is in the main office. In addition the Child Protection Policy requires all helpers to have a DBS (Disclosure and Barring Service) check to safeguard the children.

All helpers are made aware of our Child Protection and confidentiality policies. And are supervised after a period of induction

HOME AND SCHOOL

At Lethbridge Primary School we value the relationship between home and school. This is encouraged in many ways.

- The school sends out regular newsletters to keep everyone informed of what is happening in school, future events and changes within school. Please check 'Parentmail' for most recent updates

- Teachers post topic webs and letters to parents on the website at the start of each new topic. These outline the key areas that the children will be focusing on over the term
- Parent Evenings are held in November and March

when you can discuss your child's development, learning and progress with the teacher

- We arrange subject meetings to explain how we teach areas such as reading and maths

- Your child will bring home a comprehensive school report in the summer term
- Informal tea/coffee mornings are held to gather parent views

Parents are welcome to contact the school office to arrange a suitable appointment time to talk to the class teacher, should there be a concern.





YOUR CHILD'S HEALTH

When your child starts school please tell us about any medical problem, which may affect their progress.

It is also important that we know about any allergies your child may have.

Medicines for long-term problems such as asthma, diabetes or severe allergic reactions can be given in school. We do ask that for any child with asthma, you give us clear instructions of how your child will administer the inhaler, together with the dosage needed.

The staff are allowed in some circumstances to administer short-term medication to children in school. You will need to contact the school office to discuss this.

Children who are unwell or suffering from infections should not be sent to school.

If your child has had sickness or diarrhoea, please keep him/her at home for at least 48 hours or until they are fully recovered.

The school nurse will visit the school at regular intervals to carry out routine vision and hearing checks.

First Aid is administered at school. If your child has a minor bump or accident we will send home a note to warn you of the possibility of delayed reaction.

Our policy is to contact you for more serious injuries, such as a bump on the head, or if your child is very upset.

For this reason it is essential to have an up to date telephone number where you can be contacted. All accidents are entered in the *Accident Book*, which is kept in the First Aid area.

If children are sick it is school policy to ask parents to take them home.

If children soil themselves it is school policy to ask parents to clean and change them unless a specific care plan is in place.

However, we will of course help the children to clean themselves up as best as possible and make them

more comfortable.

Head lice can be a problem in all schools because so many heads are in close proximity. All parents should check their child's hair regularly and follow the procedures recommended in the health authority's guidelines.

Absences

Please avoid taking holidays during term time. Permission for absence in term time must be sought from the Head Teacher, in writing in advance by completing an Authorised absence form available from the office or school website. It will normally only be considered if it is for an emergency or exceptional circumstance and your child's attendance is above 95%.

We always aim for school attendance to be above 97%.

"You have open lines of communication with parents and an evident commitment to ensuring that their children achieve their best. This means that parents are sure any concerns will be listened to and firmly believe the school is well led and managed. The overwhelming majority would recommend the school to another parent. "

EDUCATIONAL VISITS

Ofsted May 2023

At Lethbridge, we pride ourselves on the opportunities we provide for children to experience new and exciting places and activities. A variety of visits are arranged for the children, including induction for new children at the end of the Summer term (known as Shuffle up). These are valuable sessions and have always proved very successful.

Children from Lethbridge Primary School are involved in a range of visits during each year. On occasions we walk to the library, visit the church and explore the local environment. In addition we use Old Town as a resource for science, history and geography work. Consent for local trips in and around Swindon is normally given on your child's contact information form for the time your child is at Lethbridge Primary School.

Sometimes a class teacher will arrange a visit that entails transport. You will be asked to sign a separate form giving your permission for your child to go on the visit and express your willingness to make a financial contribution towards the cost of the visit. Trip payment should be made using the online Parentmail System.

Children represent the school at various sporting events, general knowledge and science inter-school quizzes and at local and national music festivals. Our curriculum is enhanced by the range of additional opportunities children are able to experience. This year all Year 3 children are learning ballet with the Royal Ballet School and all Year 5 children are learning to play guitar!



The Governing Body has agreed that where costs are incurred, you may be asked for a voluntary contribution for school activities such as educational visits and travelling theatre groups. Unfortunately these activities may have to be cancelled if insufficient contributions are forthcoming. However, if a visit is going ahead a child would never be excluded due to lack of payment.



'Leaders provide an extensive range of extracurricular opportunities that enrich pupils' learning. Pupils speak enthusiastically about their learning. Leaders place pupils' wider development at the heart of what they do. Pupils benefit highly from the opportunities leaders provide, such as the wealth of extracurricular activities.' Ofsted May 2023



GETTING TO SCHOOL

Lethbridge is a large Primary School which has several entrances. Unfortunately access for cars and parking near the school is very limited due to the narrow roads and a small turning circle by the school. This area should not be used at all during school drop off and pick up times. Areas around the school are now residents parking and must be avoided to ensure you do not receive a parking violation notice. These areas are clearly marked in Avenue Road & Lethbridge Road and our local residents require them to park their cars and use their permits. Traffic is monitored leading up to the school on a regular basis to ensure the safety of your children at the busiest

times. This will include Police, Traffic Wardens or our own staff. Parking in the school car park is strictly for school staff only.

The majority of our parents and pupils walk to school and we **strongly advise** this.

If your child cycles or comes on a scooter to school please make sure they:

- wear a helmet on a bike
- padlock their bicycle or scooter at the front of the school in the bicycle racks or scooter pods.

Riding on bikes or scooters within the school grounds and on the playgrounds is prohibited. We need to ensure the safety of all children. If you have younger children on scooters please ask them to get off scooters

as they approach the school. We appreciate your support in this matter.

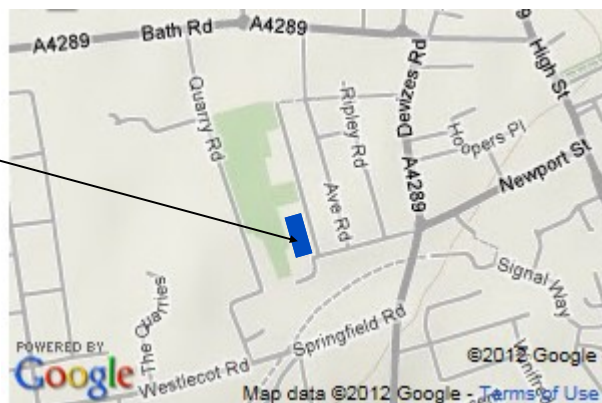
When walking, please encourage your children to walk on the pavements and cross near to the school entrance to help to keep your children safe!

Please note that dogs are not permitted in the school grounds (except assistance dogs) and should not be tied up in school grounds or by the school gates either. If you do bring a dog to school please ensure that it is under control, as not all children are comfortable with dogs.

Please remember, smoking must stop at the school gate.



Lethbridge Primary
School



Getting it Right

Lethbridge Primary School welcomes any suggestions for improving the work of the school. If you have any concerns, complaints or compliments, we would like you to tell us about it.

If you have any problems or concerns about your child's education, please see the class teacher. The majority of questions and concerns can be sorted out quickly in this way.

Please remember that staff deserve to be spoken to politely. Any verbal or physical abuse will be reported.

From time to time parents, and others connected with the school, may become aware of matters which cause them concern. To encourage resolution of such situations the Blue Kite Academy trust has adopted a *General Complaints Procedure*. The procedure is designed with the intention that it will:

- Usually be possible to resolve problems and concerns by informal means
- Be simple to use and understand
- Be non-adversarial
- Provide initial confidentiality
- Allow problems to be handled swiftly
- Address all concerns and inform future practice

The full procedure is available to all parents and can be obtained from the School Office or online

CONTACTING THE SCHOOL

All parents are welcome to come into school to discuss progress and concerns. The class teachers are usually available at the end of each day. Please make an appointment to see them via the school office. It is helpful if you can keep the school informed of any events at home or in the family, which could affect your child.

The office staff are available from 8.30 am until 4.30 pm, 01793 535033. They will be available to answer general queries. However, sometimes we are unable to answer the telephone, and so you can leave a message on the answer machine.

When a child starts school, parents are requested to complete a form giving details so that they may be reached if a child becomes

unwell or has an accident. It is important that this information is kept up to date, so please inform us of any changes.

It is essential that children attend school regularly and punctually; late arrivals are disruptive to lessons. If you arrive at school after the register has been taken please go to the office so that the school can make the necessary amendments to the register.

Parents have a legal duty to ensure that children attend school. If your child is unable to attend school due to illness, please phone the school with a message each day (by 9.00am). Any absence not explained is now termed as unauthorised and may result in the involvement of the Education Welfare Officer.



FRIENDS OF LETHBRIDGE

Fund raising plays an important part in providing additional resources for the school and is a fun way to become involved.

Friends of Lethbridge (FoL) is the name of the school's Parents' Association. We are a registered charity (registered charity 291895) and made up of volunteer parents/guardians who organise various events throughout the year, raising funds to provide additional resources and activities for Lethbridge Primary School in order to enhance the education of children who attend the school.

We regularly fund:-

- school trips which relate to the children's project work.
- workshops run by external companies on topics from jungle animals to Roman centurions.
- performances at the school by visiting theatre companies.

Over recent years we have also funded a new stage for the school, climbing and play equipment for the playground, a set of iPad minis for use in the classroom and practical maths equipment for the whole school.

Our regular fundraising events include:

- Summer Fete
- Family Disco
- Cake sales
- Design a Christmas Card
- Lethbridge 10K
- Christmas Bazaar
- KS2 Disco
- Textile recycling
- Year 6 leavers' do

Along side these fundraising events, FoL organise a 'Mother's Day Wrap' giving the children of EYFS & KS1 a chance to choose and wrap a present for their Mum or guardian; as well as holding Preloved uniform sales to help ensure uniform with life in it doesn't go to waste!

Please think about helping at the fundraising events. Extra volunteers are always needed, so please don't be shy!

Live Learn and Achieve at Lethbridge

